



Long Street, Wigston  
Leicester LE18 2AH  
Tel: 0116 2880013

Head teacher: Mrs Julie Wright  
Chair of Governors: Mrs Karen Green

[schooloffice@allsaintscofe.leics.sch.uk](mailto:schooloffice@allsaintscofe.leics.sch.uk)  
[www.allsaintsprimary.com](http://www.allsaintsprimary.com)  
Fax: 0116 2570446

### Wrap Around Care – 'Cool Saints'

Dear Parents/Carers

Please find attached terms and conditions for parents to be aware of.

Breakfast club will run Monday – Friday 7:45-8:45am in the Community Lounge. This includes breakfast and a drink for your child. Toast and various cereals with semi skimmed milk. After school club will also run in the Community Lounge from 3:15-5:45pm. After school club will include a light snack.

### Important changes to our terms and conditions August 2018

- Parents are required to sign their children in and out of Cool Saints per session.
- Due to rising numbers in Cool Saints we request you to book sessions in advance by 2pm the day before. Sessions must be booked via the school office.
- We have a cool saints telephone number which you can use to let us know a different adult is picking your child up or if you are going to be late 07548653671.
- Invoices are issued weekly, normally on a Monday, and must be paid by the following Friday. Payment of invoices can be made with cash via the school office, or online using School Money. Please ask reception about online school money payments if you wish.
- Late payment of invoices will incur a £1 per day fee which will be added to the following weeks invoice. This is due to high volume of parents making late payments.
- Parents are required to give a weeks' notice if they wish to cancel their child's place.
- Breakfast club runs from 7:30am-8:45am. Parents can decide what time their children arrive and children do not have to have breakfast if they do not wish to. Please note that breakfast will stop being served at 8:30am prompt. This is to ensure enough time is given to finish eating and tidy up.
- Please collect your child from the Community Lounge before 5:45pm prompt as the Premesis Officer locks all the school doors at that time. Please note an additional **£4 per 5 minutes will be charged for late collection.**
- Whilst children are in the care of All Saints Primary School staff they are expected to follow the school's behaviour policy. The school reserves the right to refuse a child participation in school clubs if it is felt that they are not complying with the school's behaviour policy. Unacceptable behaviour will not be tolerated.
- If Cool Saints has reason to close due to extreme weather a refund will be administered.

Yours sincerely

Mrs J Wright  
Head Teacher

All Saints: all growing, all learning, all together.





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Please complete the information below stating what sessions you would like your child to attend and return it to the school office.

	<b>Morning (7:30am-8:45am)</b> <b>£3.50</b>	<b>Afternoon (3:15pm-5:45pm)</b> <b>£7.00</b>
<b>Monday</b>		
<b>Tuesday</b>		
<b>Wednesday</b>		
<b>Thursday</b>		
<b>Friday</b>		

<b>Name Of Child</b>	<b>Class</b>
<b>1.</b>	<b>1.</b>
<b>2.</b>	<b>2.</b>
<b>3.</b>	<b>3.</b>

**Collection.**

Please state who will be collecting your child from Cool Saints. If the person collecting has not picked your child up before, we will need to be verbally informed prior to collection time (can be done by the cool saints phone) with an accurate description of the person, and also a password will need to be provided before we can release your child to the person described.

	<b>Contact 1</b>	<b>Contact 2</b>
<b>Full name</b>		
<b>Relationship to child:</b>		
<b>Home address:</b>		
<b>Postcode:</b>		
<b>Home telephone:</b>		
<b>Work telephone:</b>		
<b>Mobile:</b>		
<b>Email:</b>		

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I would like ..... to use the after school club on the sessions indicated and agree to the terms and conditions that are outlined.

I consent to any medical treatment necessary during the running of the club? Yes/No

Does your child have any dietary requirements/allergies?

Does your child have any ongoing medical conditions?

Any other additional info that school needs to know?

Parent/Carer Signed: .....

Name:.....

Date.....

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